



Guidelines for selling items in the Gallery October 2024

Handweavers and Spinners Guild of Victoria.

Thank you for considering selling items in the Gallery.

The Gallery highlights the diversity of the craft and talents of the Guild members working in this field. Plus it is a significant source of revenue that assists our Guild and the members concerned. It provides a positive and inspirational "face" to the public and to all members.

When considering if items are suitable to be placed in the Gallery for sale, consider whether you would wear it, use it, or give it as a present to a loved one or a best friend.

POLICY

1. All exhibitors will be full members of the Handweavers and Spinners Guild of Victoria Inc. and should endeavour to volunteer time on any Guild roster or on specialist projects.
2. The Gallery will be attended by volunteer members who provide information about spinning and weaving, Guild activities, classes, and membership. They are also able to pursue their craft, thereby providing hands-on demonstrations.
3. The Guild's sale of members' work supports the Guild by providing an agreed percentage of funds.
4. A Gallery representative will present a report to the Guild's monthly Committee Meeting.
5. Articles submitted to the Gallery are assessed by the sub-committee (as nominated by the Gallery Coordinator or committee) to ensure they comply with quality and content guidelines. Articles must be fit for purpose, eg: necks wide enough to go over heads; armholes wide enough for arms; mittens and cuffs big enough for hands to go through, and finish in a professional manner. Felt needs to be strong enough to take the wear required. No individual member has sole discretion over the suitability of acceptable items. Specialist crafters are called in as required.
6. All knitted and crocheted items will be predominantly of hand spun yarn. Highlights may include small amounts of mixed thread. Definition of mixed threads is a combination of commercial and hand-spun yarns. Skeins of mixed threads must be fully described on the label.
7. Woven articles may be made using commercial yarn. The type of yarn must be clearly labelled and preferably be from natural or recycled fibres.
8. Eco printed pure silk scarves using natural dyes may be sold in the Gallery.
9. Handmade articles of basketry and felting techniques, and other associated crafts of the Guild, will be accepted at the discretion of the Gallery Committee and co-opted specialist crafters. (Please see guide to Felted items)
10. Each submitted article is to have the official Guild label attached. These are available at no cost from the Gallery. Articles with the Guild labels attached are to be written into the gallery In-Book and signed in by another member of the guild and then placed into the "IN" drawer for assessment. Details to be included on the labels are:
 - a. Maker's name (No address, phone number or personal advertising information is allowed).
 - b. Washing instructions label attached to the article, if applicable. Available free of charge from the Gallery.
 - c. All fibres in hand-spun yarn must be clearly written on the Guild label when presented for sale.
 - d. Price including commission. (Refer comment 1 below)
 - e. Type of yarn used.
 - f. Description of the item. Let them know how special it is! eg hand spun, hand woven, natural fibre used.

11. Six (6) items per member are suggested at any one time in the Gallery. *However the Gallery Coordinator/Convenor has the option to override Item 11. should there be a shortage of stock, individual items, or for any valid reason to not limit the opportunity to make additional sales.*
12. Unsold items will be returned after a length of time determined by the Gallery subcommittee.

Gallery Hand-Spun Yarn Guidelines

You will need to purchase the correct labels from the Gallery.

There are three labels' variations to labels, they are:

- Natural / Undyed Yarn
- Natural Dyed Yarn. (you will need to write on this label what natural dye you have used)
- Other Yarn

There is also a sheet where you list each skein, start numbering at 1 and continue the numbers with all additional skeins brought to the guild for sale, this form is to be filled out under the heading:

Skein No.	Date	Description	Weight	Price	Date Sold	

1. All yarns to be clearly labelled with correct details.
2. Wherepossible the meterage of yarn should also be included on label.
3. All yarns are to meet the Gallery guidelines and include your Gallery number first (obtained from the Gallery), followed by the skein number.
4. Presentation is essential. If yarns look untidy after laundering, they should be re-skeined and tied off with ends of skein in two places.
5. First yarn information sheet (available from the gallery) should be numbered from 1 - 20 and subsequent sheets to continue numerically, ie. Sheet 2 – 21 – 40 and so on.
6. All yarns to include 30% commission in sale price.
7. Natural coloured yarns and/or naturally dyed yarns have a special "Natural" label.

GUIDE FOR CONTRIBUTORS TO GALLERY STOCK

Knitting and Crochet

1. Garments should be functional. Heads should be able to go through necklines, hands through wrists, buttons through holes.
2. Tension should be even and suitable for the garment or article.
3. Do not use yarn containing yolk, ie yellow staining of the fleece.
4. Make sure spinning and yarn colour are consistent, especially for garments of plain knit.
5. Patterns should match at joins and be scaled to the size of the garment.
6. Joining should be done with stranded wool, or wool finer than that used for the garments.
7. Joins should be as inconspicuous as possible on the outside, and very neat on the inside.
8. Shaping's should be evenly in pairs, and spaced, always allowing for design shaping.
9. Buttonhole bands should be the correct length.
10. Buttonholes should be evenly spaced. When fastened, the buttons should be positioned about the middle of the band.
11. Picked up stitches around neckbands should be evenly balanced on each side of the garment with no large holes where the stitches were picked up.
12. Stripes should be joined with their own self-coloured yarn.
13. Hems and double bands should be sewn up evenly.
14. Zips should be sewn in neatly and securely.
15. Garment should be blocked, pressed or otherwise finished as appropriate.
16. Look at fashions around you for suitable design and style.
17. All knitted and crocheted articles will be predominantly of hand-spun yarn.

When Attaching Labels

- Only Guild labels to be used.
- No pins
- Please attach the wool wash label if appropriate.
- Use matching yarn to attach the label to the garment if possible.
- Labels for caps are to be attached on the bottom, to allow them to be tucked in for display. .
- Labels for other garments are to be attached to the side seam at about 15 cm (6") from the bottom edge of the right side of the garment.

GUIDE FOR CONTRIBUTORS TO GALLERY STOCK

Weaving

1. Garment fabric should be well-finished, i.e. washed, fulled and pressed.
2. Weaving should be well structured.
3. Fabric should be suitable for garment or article.
4. Look at fashions around you for suitable design and style.
5. Attention to detail is important – buttons, button-holes and finish of seams.
6. Seams should not be bulky.
7. Linings should fit the garment.
8. Dressmaking rules apply to construction of all garments.
9. Articles should be pressed.

Felting

Use suitable wool for projects. The Guild aims for well made, quality felt of high standards.

1. **Nuno Felt** – Made to have durability over a period. Depending on weight of silk, gauze, cotton or other open weave fabric, 70% wool, 30% fabric, plus embellishing fibres are required as a good coverage.
2. Scarfs and wraps should be made to drape and flow to show the garment to its best advantage. .
3. Bags to be dense, firm and tight to maintain shape when in use: lining with an inside pocket is optional.
4. Hats, depending on style, should be firm and something that you would like to wear.
5. Footwear, strong and durable.
6. Craft type products, jewellery and homewares should be felted to what they are intended for.
7. Felted knitting and needle felting made into items suited to this technique.
8. Quality felt does not change shape, pill or fluff up. Test your work for these potential problems.

Suggested Minimum Pricing for Hand Spun yarns:

Natural Wool	30-35 cents per gram
Commercial Dyed Wool	35-40 cents per gram
Hand Dyed Wool	40-45 cents per gram
Mixed Dyed Fibres	45-50 cents per gram
Special Fibres-e.g. Silk, Alpaca, camel, cashmere	50-55 cents per gram

When pricing your yarn consider thickness/thinness yarn e.g finer yarn higher price.
Please round prices **up** to the next dollar

HANDWEAVERS AND SPINNERS GUILD OF VICTORIA

ABN 99 918669783

655 Nicholson Street.

Telephone: (03) 9387 9222

Carlton North 3054

Website: www.hwsgv.org.au

Email: info@hwsgv.org.au

DETAILS FOR GALLERY PAYMENTS

Gallery Number: _____

Name: _____

Address: _____

Email: _____

Phone Number: _____

Bank Account Details:

Bank Account name: _____

Name of Bank: _____

BSB Number: _____

Account Number: _____

Signed: _____

Please place completed form in the safe. All forms will be destroyed after the details are entered. Forms can also be posted or emailed (info@hwsgv.org.au) to the Guild.